



August 16, 2023

Tree Advisory Board
10:00 AM

City Hall - Massie Chambers

Agenda:

Call to Order

1. Roll Call: Eddie Allen, Paula Krebs, Tammy Reddy, Dan Sheppard, Chris Taylor

Establish a quorum

Approval of Minutes from Previous Meeting

2. May 17, 2023 Minutes

Reports from Staff –Superintendent of Parks and Superintendent of Recreation

Old Business

3. Arboretum Health
4. Arbor Day Review

New Business

5. Approval of Guidelines for Citizen Comment (Resolution 23-1146)
6. Beautification Update
7. Community Tree Priority Survey Results
8. Educational Materials for Homeowners
 - Website Statistics
 - Additional Information to be added
9. Tree Sustainability Plan

Comment from Citizens

Comments from Board Members & Staff

Adjournment

For more information regarding this agenda, please contact the city recorder by email at:

sjennings@goodlettsville.gov

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

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- Dan noted that the tree planted at the new Brooks park is gorgeous, and would like to have it added to the arboretum. It was an October glaze or glory, a type of sugar maple.

Arbor Day Review- Chris thanked the recreation staff for coordinating the event. The children that attended had fun planting the new tree.

Tree Priority Survey- Sarah has the survey ready on Survey Monkey and will send it out 30 days prior to the next meeting.

Educational Materials for Homeowners- Sarah will pull the Google analytics info from the city website prior to the next meeting to gain insight into which tree care pages citizens are utilizing.

Tree Sustainability Plan- This subject was deferred to the next meeting.

New Business

Keep Tennessee Beautiful Affiliate Opportunity- Allison Baker

Allison Baker let the tree board know that the city is working toward becoming an official affiliate with Keep Tennessee Beautiful. The City is in the process of amending the municipal code to change the name of the tree board to the Beautification and Tree Advisory Board. The ordinance had already been presented to the board of commissioners and was approved in its first reading. The Tree board acknowledged and agreed to this change. Two action steps were presented to the board:

- To create a mission statement for the new board.
- To identify 10 locations throughout the City that could benefit from beautification efforts. Sarah planned to send an email with next steps so the board could set up a time to walk through their assessment together with Allison.

Another key piece of beautification is education. Sarah planned to email out information to the board about setting up a table at the upcoming Water Fest on June 28th, hosted by the Cumberland River Impact.

Future Projects- Ashley Rowland with Tennessee Urban Forestry Council (TUFC) let Sarah know about a grant opportunity. It's a 50/50 grant match and the application is due on June 2nd. The application process includes providing a three-year plan on where trees would be planted and how they'd be maintained. The funds would be available in November and could be put towards anything planting related, such as trees and mulch. The board was in favor of this grant and suggested planting trees at Peay Park. Sarah and Eddie will get together to create a plan for the application.

TUFC is also offering free tree canopy assessments of cities. This assessment will help give the board a vision and direction for future projects. Once their findings are provided, their request is that action is taken on their recommendations. The grant can be used to plant trees where they recommend.

TUFC is also offering a Urban Forest Management Plans workshop on June 1st. Sarah will email out information about the class and register anyone who would like to attend.

Comments from Board Members & Staff- Tammie gave the suggestion of painting leaves on the walkway at Moss Wright Park near the arboretum trees. The thought was that this would help catch visitors' attention and make the trees easier to find. It was suggested that this could be a boy scout project.

Adjournment: The meeting was adjourned at 10:48am.

Next meeting: August 16th, 2023



CITY OF GOODLETTSVILLE BOARD OF COMMISSIONERS

Guidelines for Citizens Comments

Revised: July 13, 2023

By Resolution 23-1146

City of Goodlettsville, Tennessee

The Board of Commissioners welcomes citizen participation at its regular meetings, and provides opportunities for citizens to address the City Commission during a meeting.. These meetings are open to the public and are noticed in accordance with the Tennessee Code Annotated.

The City Commission's regularly scheduled meetings is on the second Thursday of every month beginning at 6:30 p.m., at City Hall. Meeting dates may be changed due to holidays, etc. If changed from the second Thursday, it is noticed in accordance with the Tennessee Code Annotated. The agenda for each meeting is listed on the City's website ([www. goodlettsville.gov](http://www.goodlettsville.gov)) and advertised in a local news publication.

Citizen Comments at Commission Meetings

1. Commission Workshops / Work / Study Sessions

No agenda is required for a work or study session and no binding action may be taken during a work session. The purpose of work / study sessions is to allow staff to present material and for the Commission to have time to discuss and consider issues in greater detail before they might take action on them.

Citizen Comments:

Because the workshop / work / study session is designed for discussion among the members of the City Commission and for them to gain information from the staff, public comment shall be limited to items in which the chair recognizes a citizen or interested party or if a commissioner requests that a citizen be recognized. If so recognized, the same rules of decorum as listed below for commission meetings will apply.

2. Regular City Commission Meetings

A. Citizen Concerns

The first opportunity for citizen comments is listed on the agenda as "Citizen Comments". This time is set aside for citizens to address the City Commission in person on any issues. It is not to be confused with a public hearing, which is a formal proceeding, conducted for the purpose of discussing a specific topic as required by the Tennessee Code Annotated, such as the city budget, rezoning, etc.

Anyone wishing to address the City Commission must adhere to the following:

"Rules of Decorum":

- Be recognized by the presiding officer.
- State his or her name and address.
- Speak from the podium in a civil, non-argumentative and respectful manner.

- Whenever a group wishes to address the City Commission on the same subject, the presiding officer may request that a spokesperson be chosen by the group.
- Comments are to be limited to three minutes in length.
- Speakers should speak into the microphone and speak clearly and succinctly.
- All remarks should be directed to the City Commission as a body rather than to any particular Commission member or any member of the staff or audience and should refer to staff by title and/or department.
- If the speaker has documents or papers he / she wish to share with the City Commission, he /she must provide a copy to the City Recorder.
- The presiding officer may allow more time for a speaker or make other judgments or limitations about this portion of the agenda, depending upon the circumstances.
- Speakers will refrain from using: profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual commission members; making comments of a personal nature regarding others; shouting, yelling or screaming.
- After making comments, the speaker will be directed to meet with staff after the meeting to resolve the issue or to get his / her questions answered.
- Other than asking a question to clarify a statement, commission members should refrain from entering into a dialogue with the speaker. This time on the agenda is not intended for a discussion between the City Commission and the speaker and should not be used for that purpose.
- Speakers will not continue to address the City Commission once they have left the podium and will not engage in conversation with commission members from their seat.
- The presiding officer is responsible for maintaining order and decorum and will not allow the speaker to make personal attacks or inflammatory comments and can ask the speaker to be quiet and sit down. If the individual does not comply with the presiding officer's request, he / she may be asked to leave, or if necessary, be escorted from the meeting.

B. Public Hearings

When an item requires a public hearing by statute, the presiding officer will open and facilitate the public hearing. Public comments can be made in the same manner as the public comment agenda item. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the presiding officer in order to keep the meeting moving. Public hearings are held to gather data and opinions from the citizenry that facilitate the decision-making by the City Commission. The rules of decorum explained in "Citizen Comments" above also apply to comments for a public hearing.

3. Rules of Decorum for the Audience

Meeting attendees (the audience):

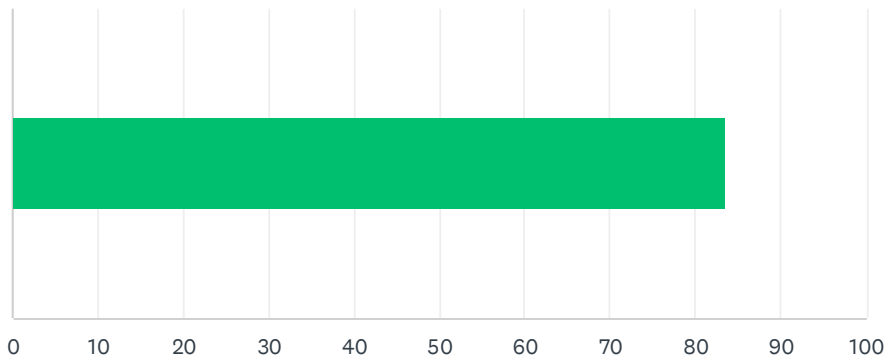
- Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
- Will refrain from private conversations during meetings.
- Should not address commission members in individual conversation or make comments to individual commission members.

4. Boards & Commissions

All City Boards & Commissions shall reserve a period for public comment to follow the established guidelines as presented above.

Q1 How important of a role does the tree canopy play in improving the beauty of the city along Goodlettsville streets?

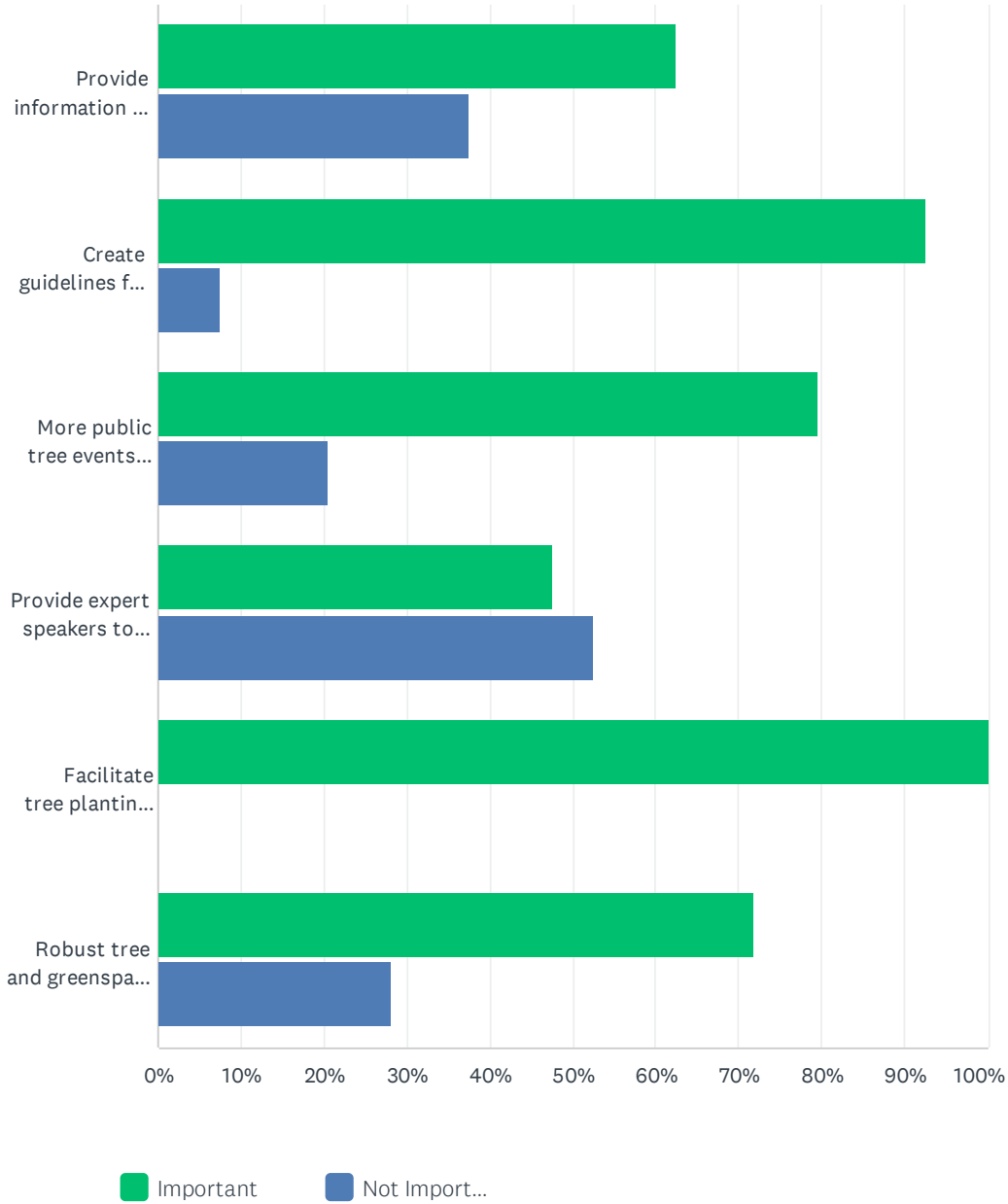
Answered: 40 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	84	3,346	40
Total Respondents: 40			

Q2 What priorities are most important regarding city greenspace development? Please rate each priority as Important or Not important

Answered: 40 Skipped: 0

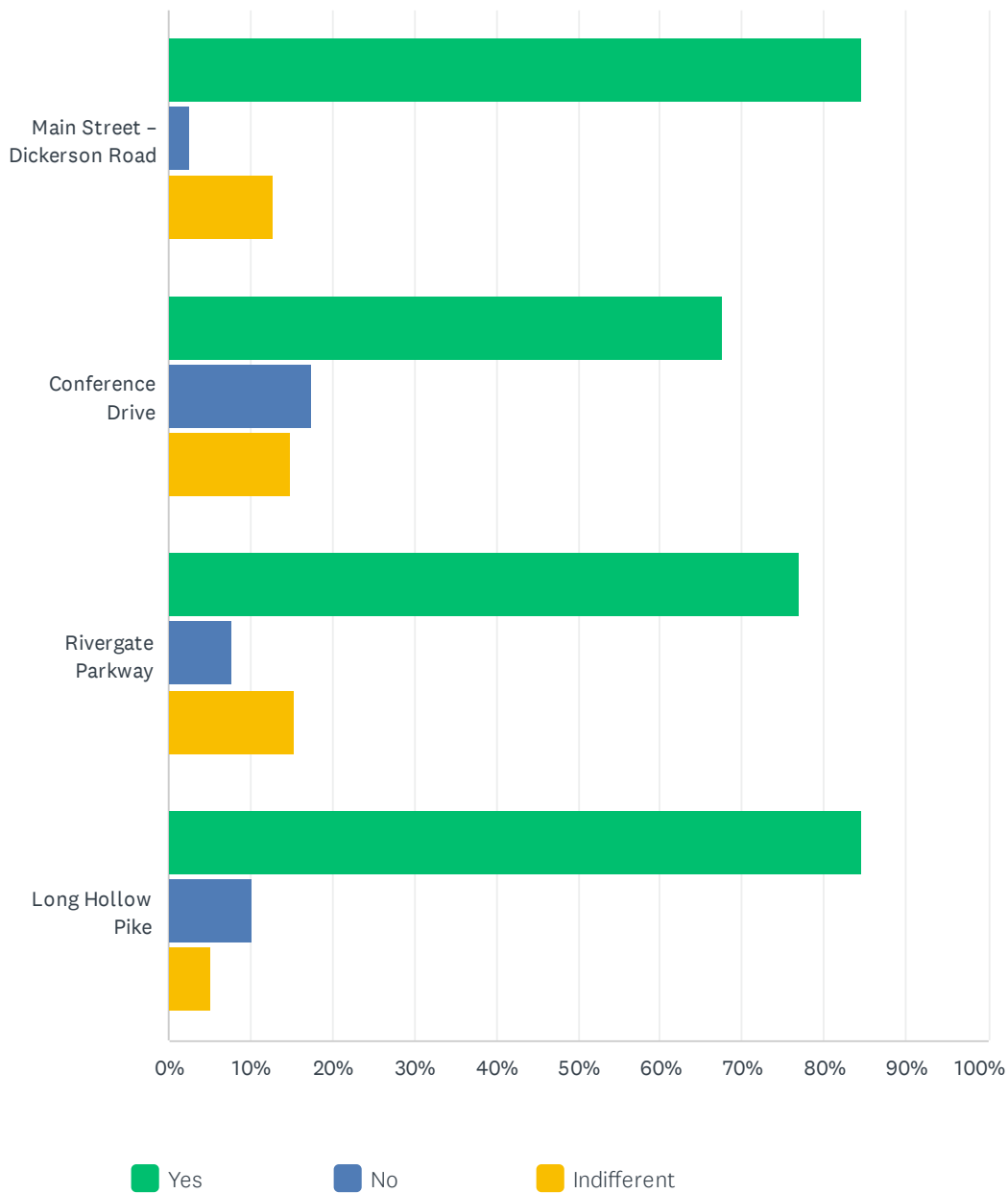


Community Tree Survey

	IMPORTANT	NOT IMPORTANT	TOTAL	WEIGHTED AVERAGE
Provide information on trees	62.50% 25	37.50% 15	40	0.63
Create guidelines for protecting trees during construction	92.50% 37	7.50% 3	40	0.93
More public tree events like an Arbor Day Celebration	79.49% 31	20.51% 8	39	0.79
Provide expert speakers to discuss important tree and greenspace topics	47.50% 19	52.50% 21	40	0.47
Facilitate tree planting events in the community	100.00% 39	0.00% 0	39	1.00
Robust tree and greenspace information website	71.79% 28	28.21% 11	39	0.72

Q3 Would you like to see more tree and greenspace development in the following areas:

Answered: 40 Skipped: 0

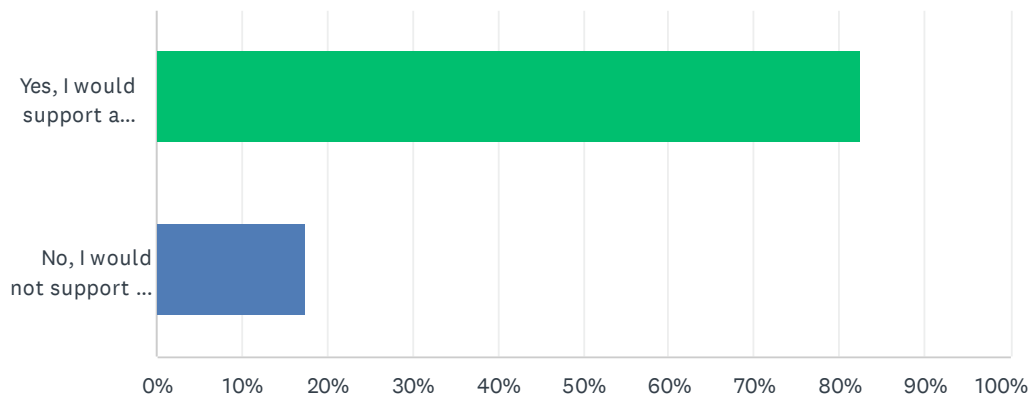


Community Tree Survey

	YES	NO	INDIFFERENT	TOTAL	WEIGHTED AVERAGE
Main Street – Dickerson Road	84.62% 33	2.56% 1	12.82% 5	39	1.82
Conference Drive	67.50% 27	17.50% 7	15.00% 6	40	1.50
Rivergate Parkway	76.92% 30	7.69% 3	15.38% 6	39	1.69
Long Hollow Pike	84.62% 33	10.26% 4	5.13% 2	39	1.74

Q4 Would you support a budget initiative to improve tree canopy and greenspace development in Goodlettsville?

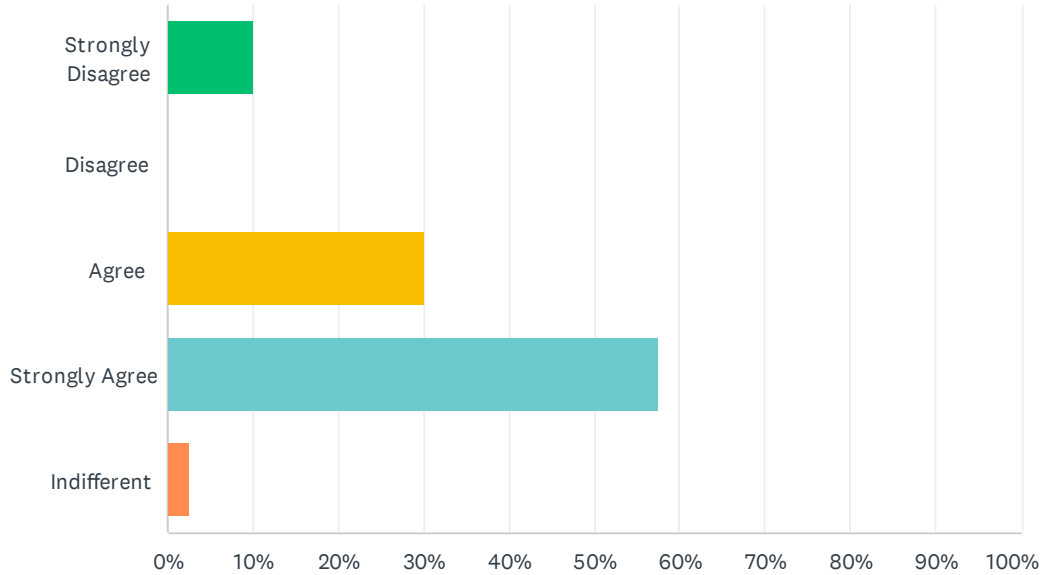
Answered: 40 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, I would support a budget initiative to improve tree and greenspace development	82.50%	33
No, I would not support a budget initiative to improve tree and greenspace development	17.50%	7
TOTAL		40

Q5 Goodlettsville should consider how development affects our greenspace and tree canopy.

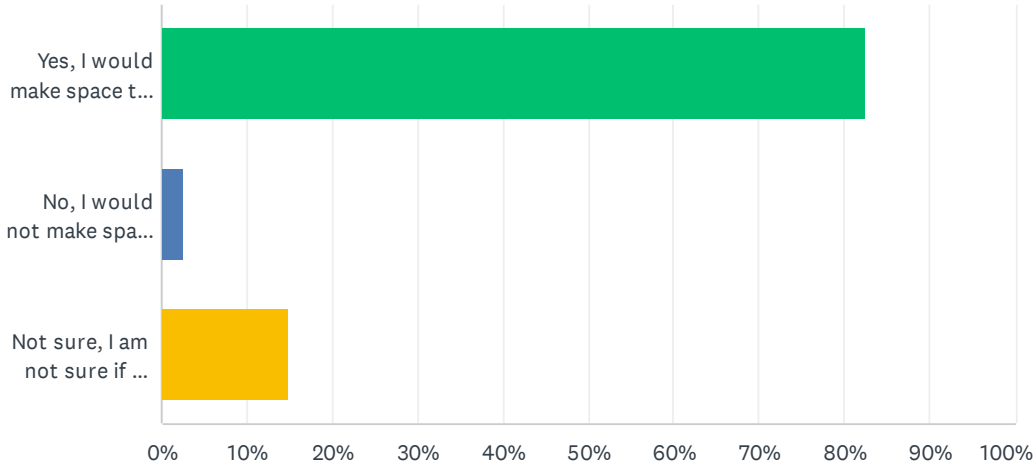
Answered: 40 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Disagree	10.00%	4
Disagree	0.00%	0
Agree	30.00%	12
Strongly Agree	57.50%	23
Indifferent	2.50%	1
TOTAL		40

Q6 If you were offered a free tree, but you had to plant it in your yard, would you be willing to make a space for the tree in your landscape?

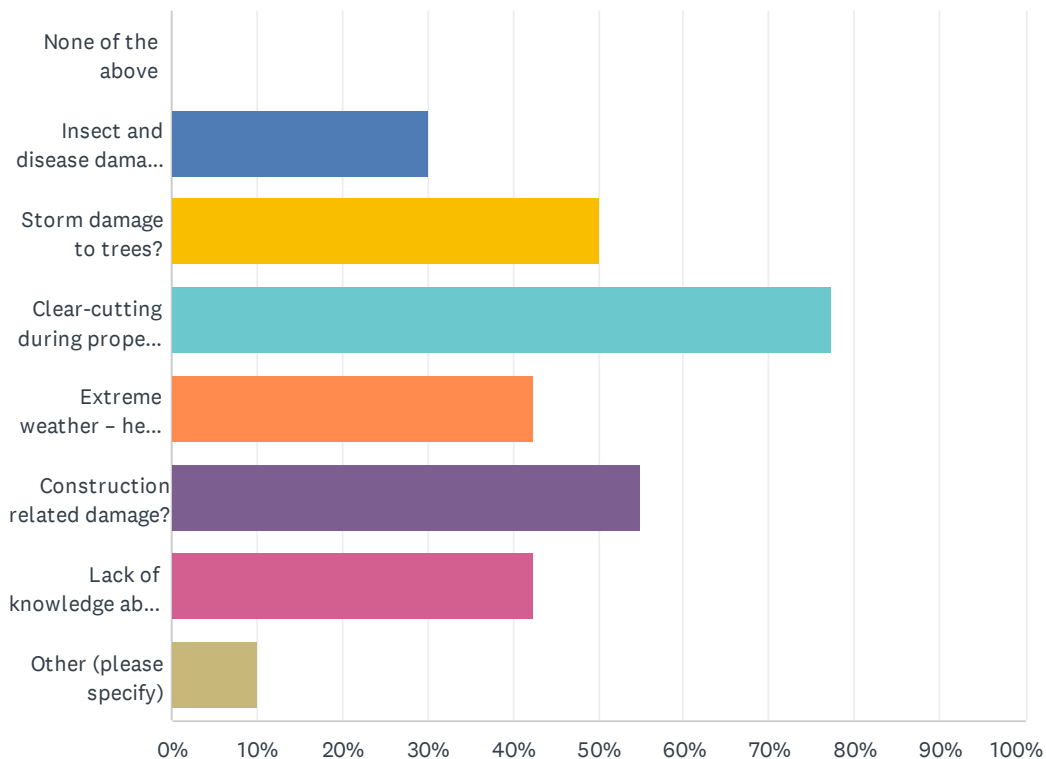
Answered: 40 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, I would make space to plant a tree in my yard	82.50%	33
No, I would not make space to plant a tree in my yard	2.50%	1
Not sure, I am not sure if I would plant a tree in my yard	15.00%	6
TOTAL		40

Q7 What do you think is major threat to our city trees? (check all that apply)

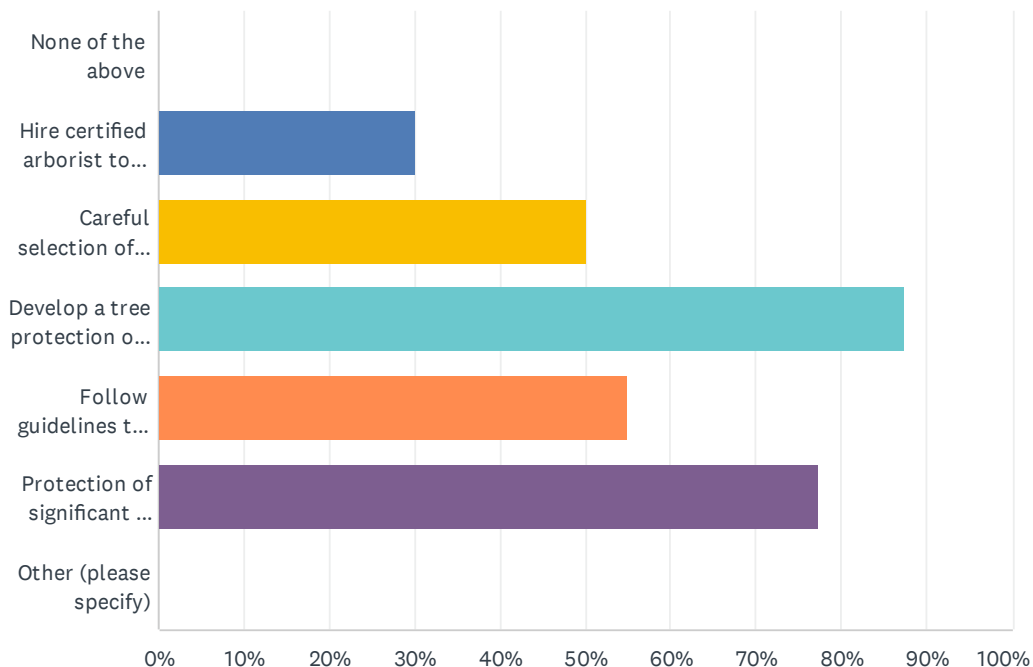
Answered: 40 Skipped: 0



ANSWER CHOICES	RESPONSES	
None of the above	0.00%	0
Insect and disease damage to trees?	30.00%	12
Storm damage to trees?	50.00%	20
Clear-cutting during property development?	77.50%	31
Extreme weather – heat and drought?	42.50%	17
Construction related damage?	55.00%	22
Lack of knowledge about trees and their importance?	42.50%	17
Other (please specify)	10.00%	4
Total Respondents: 40		

Q8 When land is developed, what is the most important priority? (check all that apply)

Answered: 40 Skipped: 0



ANSWER CHOICES	RESPONSES	
None of the above	0.00%	0
Hire certified arborist to assist in tree removal?	30.00%	12
Careful selection of replacement tree species for the landscape plan?	50.00%	20
Develop a tree protection or replacement plan prior to development?	87.50%	35
Follow guidelines to avoid tree damage from construction activities?	55.00%	22
Protection of significant or remarkable trees on development site?	77.50%	31
Other (please specify)	0.00%	0
Total Respondents: 40		