



Parks and Recreation Advisory Board

July 23, 2024

6:00 PM

City Hall - Massie Chambers

Agenda:

Call to Order

Establish a quorum

1.
  - Jimmy Anderson
  - Lori Cordell
  - Glen Garrett
  - Stuart Huffman
  - Mike Kelly
  - Dan Sheppard
  - Toby Swager

Approval of Minutes from Previous Meeting

2. May 21, 2024

Comment from Citizens

Reports from Staff –Superintendent of Parks and Superintendent of Recreation

3.
  - Superintendent of Parks, Jack Presley
  - Superintendent of Recreation, Jennifer Spillers

Old Business

4. Volleyball Project
5. LPRF- Rachel's Garden
6. Disc Golf Course

7. Aquatics Update

New Business

8. 2024-2025 Capital Purchasing

Comments from Board Members & Staff

Adjournment

For more information regarding this agenda, please contact the city recorder by email at:

[sjennings@goodlettsville.gov](mailto:sjennings@goodlettsville.gov)

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Parks and Recreation Advisory Board

May 21, 2024

6:00 PM

City Hall - Massie Chambers

Minutes:

Lori Cordell called the meeting to order at 6:00pm.

Present: Jimmy Anderson, Lori Cordell, Stuart Huffman, Dan Sheppard, Toby Swager

Absent: Mike Kelly, Glen Garrett

Also Present: Tim Ellis, Sarah Jennings, Denise Skaggs

A quorum was established.

**Approval of Minutes**

After a review of the minutes from the March 26, 2024 meeting, a motion was made to approve the minutes by Dan Sheppard.

**Comment from Citizens-** None

**Reports from Staff** – A report was given by the Director, Sarah Jennings, on behalf of the Superintendent of Parks and Superintendent of Recreation.

**Unfinished Business**

Volleyball Project- The next project will be to pour a concrete pad next to the court closest to the parking lot in order to install bleachers. It will have an ADA accessible walkway leading to it as well. This is in addition to the completed lighting project and installation of netting at the front and back of the courts. The new courts are being utilized and are generating revenue.

LPRF- Rachel's Garden- Rachel's Garden has been approved through TDEC through a subcontract, so playground equipment may now be purchased. The equipment typically takes 28 weeks to be delivered. Rachel's Garden should come to life next spring.

Disc Golf Course (Volunteer Day June 1)- Recent flooding caused the volunteer date to be rescheduled to June 1st. Volunteers will be clearing the course from flood debris. The project has shifted and the number 1 hole will now be located at Brooks Park. Future improvements will be made to Brooks Park that will include a handicap accessible parking lot, which would make the course more accessible. All the baskets and signage frames have been purchased. Signs have also been ordered, but not delivered yet.

**New Business**

Aquatics Update- May 25th is the opening day for the pool and splash pad. Staff has been working on getting both ready to open. Lifeguard orientation has begun with many returning

guards and managers. Entrance fees and concession stand prices have been raised slightly to help offset operating costs and will be in effect this season. The splash pad has had some small maintenance issues, parts have been ordered to repair.

**2024-2025 Capital Requests-** The park board was provided with the list of 2024-2025 capital requests that has been submitted to the commission for approval. It's gone through it's first reading, and if it passes through second reading, this is what the capital spending will look like this upcoming year. 2019 is the last year that a Master Plan study was completed, which helps to guide programming and capital requests. The State of TN requires for all grants that municipalities use that document and continue to update that document. As part of the 5 year update, the City will put out a request for a firm to do surveys in order to reevaluate what the department has planned and where they need to go. The board will be leaned on to help encourage citizens to complete the surveys once they go out.

**Comments from Board Members & Staff-** Commissioner Anderson brought up the topic of the possibility of turning fields 1 and 2 into girls' softball fields. Discussion was had on the logistics of the fields, pros and cons to converting fields, and looking towards adding field space in the bottoms. A contractor has been requested to come look at it, staff has talked internally, and spoke with Addam McCormick who is the flood plain manager. Mr. Ellis said he'd have Mrs. Jennings send to the board a draft of what a coaching individual has come up with.

**Adjournment-** The meeting was adjourned at 6:22pm.

**Next Meeting-** July 23, 2024



## City of Goodlettsville Parks & Recreation

Sarah Jennings,  
Director of Parks & Recreation

Parks & Recreation  
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### 24-25 Parks and Recreation Capital Spending

Project/Equipment	Amount	Progress
Master Plan 5 Year Update	\$50,000	Accepting RFP's through August 1 with the intention of a project completion date of January 31.
Infield Drag	\$23,000	Waiting on official quote with co-op pricing
Zero Turn	\$20,000	Purchased and received
Shed Roof Replacement	\$18,000	Obtaining additional quotes
Scoreboards at Moss-Wright Park	\$50,000	Working with vendor on colors and preparing order
Rachel's Garden	\$1,720,404	Accepting bids for construction, playground ordered

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