



Parks and Recreation Advisory Board

July 22, 2025

6:00 PM

City Hall - Massie Chambers

Agenda:

Call to Order

Establish a quorum

1.
 - Jimmy Anderson
 - Lori Cordell
 - Glen Garrett
 - Stuart Huffman
 - Mike Kelly
 - Terri Perry
 - Toby Swager

Approval of Minutes from Previous Meeting

2. May 27, 2025 Minutes

Reports from Staff

3. Updated Organizational Structure
4. Dave Anderson Introduction
5. Superintendent Reports

Unfinished Business

6. LPRF- Rachel's Garden
7. Disc Golf Course
8. 2025-2026 Budget
9. Aquatics Update

New Business

10. Project 072
11. LPRF 2025
12. Extended Community Center Hours
13. CityFix (powered by SeeClickFix) Relaunch

Comments from Board Members & Staff

Adjournment

For more information regarding this agenda, please contact the city recorder by email at:

sjennings@goodlettsville.gov

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

105 S. Main Street – Goodlettsville, TN 37072 – 615-851-2200 – Fax 615-851-2212

www.goodlettsville.gov



Parks and Recreation Advisory Board

May 27, 2025

6:00 PM

City Hall - Massie Chambers

Minutes:

Chair Mike Kelly called the meeting to order at 6:01pm.

Present: Mike Kelly, Stuart Huffman, Toby Swager, Lori Cordell, Glen Garrett,
Terri Perry

Absent: Jimmy Anderson

Also Present: Tim Ellis, Sarah Jennings, Denise Skaggs

A quorum was established.

Approval of Minutes

A motion to approve the minutes of the March 25, 2025 meeting was made by Toby Swager. Motion carried.

Comment from Citizens- There were no comments from citizens.

Reports from Staff – The board was provided with reports that were submitted by the Superintendent of Parks, Jack Presley, and by the Superintendent of Recreation, Jennifer Spillers.

Unfinished Business

LPRF- Rachel's Garden- Playground installation is nearing completion. The general contractor is on schedule to begin pouring the curb. Following that, turf and fencing will be installed. Rogers Group will handle paving. The ribbon-cutting ceremony will be scheduled soon.

Disc Golf Course- All equipment has been installed. Efforts continue to clear the remaining two holes and expose the historic 1800s rock wall. Signage is in place, and the course is playable. A new cleanup day will be scheduled by Toby Swager. Working with Rogers group to get a parking lot paved at Brooks Park where the trailhead will be.

New Business

Updated Fees as approved by Resolution 25-1270- The updated fee schedule, included in the agenda packet, reflects minor changes and additions. Notably, community center usage fees have been adjusted to support staffing needs. A new senior fee structure begins July 1, including daily use and annual pass options. Volunteer hours may be exchanged for fee waivers. Sarah Jennings noted that from January to April 2025, approximately \$100,000 in discounts were given to senior adults. The new fees aim to generate revenue without overburdening taxpayers. Vendor fees will increase from \$20 to \$25.

2025-2026 Budget- The proposed budget has passed its first reading, with final approval expected next month. Capital improvements total \$384,000 and include:

- Utility Gator for park staff
- LED lighting at pickleball courts
- Additional scoreboards at football at Moss-Wright Park
- Unit and Water heater replacement
- ADA sidewalk installation at Shelter 3
- Parking Lot addition at Moss-Wright Park

Annual review of the master plan guides capital spending. Additional maintenance staff will be hired after July 1, pending budget approval.

Aquatics Update- The pool opened on schedule but saw lower opening weekend attendance due to weather (103 visitors compared to 483 in 2023 and 450 in 2024). The splash pad will remain open through early October, weather permitting. The concession stand is temporarily closed; an insurance claim has been filed.

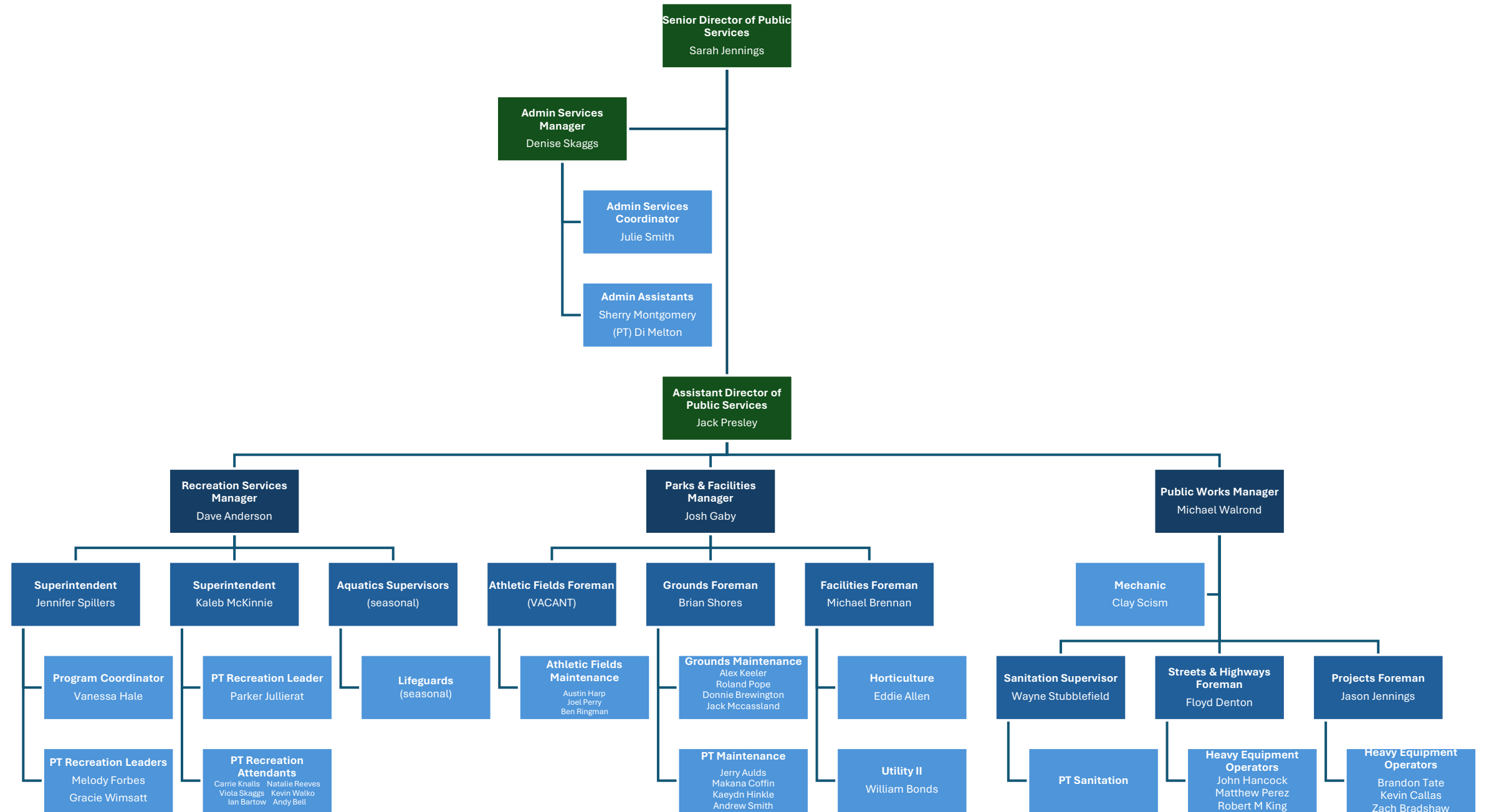
Comments from Board Members & Staff- Mike Kelly commended the park staff for their hard work in keeping games on schedule.

Sarah Jennings noted weather-related field closures and praised staff for their efforts to balance accessibility with field integrity.

Mrs. Jennings also acknowledged a donation from Five Below.

Adjournment- The meeting was adjourned at 6:26pm.

Next Meeting- July 22, 2025





Goodlettsville Parks and Recreation

Division	Parks and Facilities
Name	Jack Presley, Superintendent of Parks
Email Address	jgaby@goodlettsville.gov

Maintenance Performance by Location

Brooks Park	Monthly playground inspection.
Community Development	Fire extinguishers were inspected. Changed air filters and routine cleaning.
City Hall	Fire extinguishers were inspected. Repairs to roof. Changed the chemicals in the cooling tower, this is done every four to five weeks. Adjusted some of the door closures. Replaced ceiling tiles. Routine cleaning.
Delmas Long Community Center	Fire extinguishers were inspected. Repairs to roof. Changed ceiling tiles. Installed pickleball paddle racks. We are getting quotes on resealing, painting and recaulking the outer wall at the gym. Water is getting under the floor at the west end of the building and the flooring is warping. A claim has been filed with insurance regarding the water damage. A ditch was dug to divert more water from the building.
Fire Hall	Fire extinguishers were inspected. Routine cleaning.
Gateway Park	Monthly playground inspections.
Lynn Hicks Building	Moved furniture out of offices and replaced it with other furniture. Replaced ceiling tiles in gym. CID had new faucets installed. Fire extinguishers were inspected.
Moss-Wright Park	Hosted 6U and 8U baseball district tournaments. Held the annual 4 Mile Classic. Hosted CPS's annual soccer camp. C2 had two sand volleyball tournaments at the park. Unfortunately, the girl's lacrosse tournament we host annually had to be cancelled due to low registrations. Held our July 3rd celebration. We had an increase in attendees this year as we had to park cars in the field behind the soccer concession stand building. This was the first time we had to use this field since moving the celebration to the 3rd. Monthly playground inspections. The sewer pipe from the maintenance shop to the septic tank was replaced due to the line deteriorating. We replaced all three of the ac units on the restroom trailer. Shelter 2 was taken down and we are in the planning phase of building a replacement shelter. A new gator utility vehicle was purchased. 800 bushels of bermuda grass sprigs were spread in worn out areas on soccer. Monthly playground inspections. We replaced faucets in some of the bathrooms.
North Creek Park	Goodworks hosted a volunteer day to clear out more brush from the disc golf

course. Weekly mowing of the disc golf course.

Peay Park

Rachael's Garden is nearing completion. The splash pad is open daily. We are in the process of procuring LED lights for the pickleball courts. We hosted Waterfest again this year at Peay Park and had a great turn out. Monthly playground inspections.

Pleasant Green Park

The concession stand building had a significant leak causing catastrophic damage to the inside of the building. The pool opened Memorial Day weekend. The concession stand area was relocated to the breezeway. A new gate had to be installed for the new entrance. A lot of new electrical lines and boxes had to be installed in order to facilitate moving the concession stand area and the entrance. Monthly playground inspections.


Public Works

Replaced ceiling tiles. Repainted several offices. Cut a hole in a door for glass to be installed. Moved office furniture around to accommodate the merging of Parks and Rec and Public Works. Getting quotes on new motors for bay doors.

Visitors Center

Fire extinguishers were inspected. Built three new candy cane village houses. Replacement of filters. Routine cleaning.

Supporting Document Upload

 [CrossroadssprigsPO.pdf](#)



Goodlettsville Parks and Recreation

Division

Recreation

Parks and Recreation Event Details

Past Events

i. **Event Name**

Fun Friday: Touch a Truck

Event Date

06/06/2025

Estimated Attendance

1,500

ii. **Event Name**

Music on Memorial

Event Date

06/12/2025

Estimated Attendance

75

iii. **Event Name**

Goodlettsville Four Mile Classic

Event Date

06/14/2025

Estimated Attendance

130 participants, plus 20+ volunteers

iv. **Event Name**

Music on Memorial

Event Date

06/26/2025

Estimated Attendance

40

v. **Event Name**

Fun Friday: Waterfest

Event Date

06/27/2025

Estimated Attendance

500

vi. **Event Name**

Independence Day Celebration

Event Date

07/03/2025

Estimated Attendance

9000+

vii. **Event Name**

Music on Memorial

Event Date

07/11/2025

Estimated Attendance

30

viii. **Event Name**

Movies in the Park

Event Date

07/12/2025

Estimated Attendance

200

ix. **Event Name**

Fun Friday: Critter Craze

Event Date

07/18/2025

Estimated Attendance

200

Upcoming Events

i. **Event Name**

Music on Memorial

Event Date

07/24/2025

Event Details

Hosted at Peay Park, this free summer concert will feature local artist Erickson & Young. Music begins at 6:30pm.

ii. **Event Name**

Fun Friday: Fantasia Friday

Event Date

07/25/2025

Event Details

The Nashville Magician, Rodney Kelley, will be offering a show of fun, comedy, and magic at Peak Park beginning at 10:00am.

iii. **Event Name**

Movies in the Park

Event Date

07/25/2025

Event Details

This event will take place at Peay Park at Shelter 8. The fun will start at 6:30pm and the movie Cars will start at dusk.

iv. **Event Name**

Movies in the Park

Event Date

08/01/2025

Event Details

This event will take place at Peay Park at Shelter 8. The fun will start at 6:30pm and the movie Moana 2 will start at dusk.

v. **Event Name**

Movies in the Park

Event Date

08/08/2025

Event Details

This event will take place at Peay Park at Shelter 8. The fun will start at 6:30pm and the movie Wicked will start at dusk.

Recreation Program Details

Past Programs

Preschool Music Class, Preschool Arts & Crafts, Preschool Open Gym, Community Bingo Night, Open Gym Pickleball, Open Gym Basketball, Senior Adult Programs, Lunch and Learns, Artist of Month Art Exhibit, Teen Basketball, Teen Cornhole, Puzzle Palooza, Popsicles at Peay Park

Upcoming Programs

Popsicles at Peay Park, Senior Programs, Preschool Music Class, Preschool Arts & Crafts, Preschool Open Gym, Community Bingo Night, Open Gym Pickleball, Open Gym Basketball, ESL Classes

Athletic Program Details

Upcoming Tournaments

i. **Tournament Name**

TUSC United Cup of Champions

Hosting Organization

TUSC

Tournament Date

09/19/2025

Tournament Location

Moss-Wright Park

Past Athletic Programs

Summer Youth T-Ball, Summer Adult Sand Volleyball League, CPS Soccer Camp, C2 Attack Sand Volleyball, Little League Baseball 6U & 8U District Tournament

Upcoming Athletic Programs

Goodlettsville Youth Football and Cheerleading, Goodlettsville Baseball, Goodlettsville Fast Pitch Softball, TUSC Travel Soccer, MFC Recreational Soccer, C2 Sand Volleyball, Youth Volleyball Clinics, Adult Coed Indoor Volleyball, Adult Coed Pickleball League

**City of Goodlettsville
Fiscal Year 2026 Budget**



Parks

Expenditures Summary

\$3,237,621 **\$863,101**
 (36.35% vs. prior year)

Expenditures by Fund

Name	FY2024 Actual	FY2025 Budgeted	FY2025 Projected	FY2026 Budgeted
General Fund				
Salaries	\$857,524	\$762,070	\$762,070	\$1,079,469
Overtime	\$9,748	\$8,000	\$8,000	\$8,000
TCRS Adjustment	\$0	\$0	\$0	\$34,797
Part-Time Employees Regular Wa	\$74,472	\$135,000	\$135,000	\$150,527
Employer'S Fica	\$60,243	\$69,238	\$69,238	\$91,787
Hospital And Health Insurance	\$174,498	\$212,000	\$212,000	\$271,022
Retirement Contributions	\$84,747	\$99,878	\$99,878	\$133,637
City Provided Life Ins & Ltd	\$8,613	\$7,150	\$7,150	\$7,150
Workers Comp Deductible	\$1,914	\$5,000	\$5,000	\$5,000
Unemployment Comp	\$0	\$5,000	\$0	\$5,000
Utility Services	\$127,319	\$145,000	\$145,000	\$174,000
Phone And Internet Exp	\$18,729	\$40,000	\$40,000	\$40,000
Software Fees	\$15,383	\$18,214	\$18,214	\$18,684
Information Technology	\$42,437	\$35,000	\$35,000	\$62,100
Maintenance	\$175,974	\$160,500	\$160,500	\$191,500
Vehicle & Equipment Maintenanc	\$47,888	\$42,500	\$42,500	\$42,500
Fuel Expense	\$17,937	\$20,000	\$20,000	\$20,000
Contractual Svc-Mowing	\$30,346	\$50,000	\$50,000	\$57,500
Ada Repairs	\$5,375	\$0	\$0	\$5,000
Travel & Education	\$12,543	\$9,000	\$9,000	\$18,500
Admin Supplies & Equipment	\$47,402	\$56,400	\$56,400	\$60,000
Clothing & Uniforms	\$1,856	\$4,000	\$4,000	\$5,000
Recreation Programs	\$25,756	\$42,000	\$42,000	\$48,000
Recreation	\$19,377	\$25,000	\$25,000	\$30,000
Seniors	\$21,080	\$24,370	\$24,370	\$25,000

Name	FY2024 Actual	FY2025 Budgeted	FY2025 Projected	FY2026 Budgeted
Marketing	\$5,224	\$6,000	\$6,000	\$9,000
Special Events	\$44,608	\$50,000	\$62,500	\$62,500
Horticulture	\$11,820	\$30,000	\$30,000	\$30,000
Prop/Wc/Liability Insurance	\$45,305	\$50,000	\$50,000	\$50,000
Capital Outlay	\$233,449	\$161,000	\$161,000	\$384,500
Salaries	\$64,017	\$32,700	\$32,700	\$34,182
Pool Ot	\$475	\$0	\$0	\$1,125
Fica And Medicare	\$4,848	\$2,500	\$2,500	\$2,691
Pg Pool Utilities	\$21,662	\$19,100	\$19,100	\$21,965
Maintenance	\$5,671	\$0	\$0	\$0
Pool Supplies	\$7,753	\$15,000	\$15,000	\$17,250
Pg Clothing And Uniforms	\$2,714	\$1,900	\$1,900	\$2,185
Pool Concessions	\$20,172	\$15,000	\$15,000	\$17,250
Pool Operation & Maintenance	\$19,340	\$16,000	\$16,000	\$20,800
Total General Fund:	\$2,368,220	\$2,374,520	\$2,382,020	\$3,237,621

Capital Requests

Parks & Recreation	110-4-4470-900	\$ 384,500
Gator	110-4-4470-900 General Fund	\$ 13,000
Athletic Court/Field Lighting Conversion	110-4-4470-900 General Fund	\$ 135,000
Scoreboards at MWP	110-4-4470-900 General Fund	\$ 25,000
ADA Sidewalks	110-4-4470-900 General Fund	\$ 25,000
Unit/Water Heater Replacement	110-4-4470-900 General Fund	\$ 31,500
Parking Lot Addition	110-4-4470-900 General Fund	\$ 155,000



PROJECT '072

"Project '072" is a transformational effort, ensuring that the City of Goodlettsville moves from good to truly exceptional. By evaluating and enhancing services, programs, and community engagement, this project will make a lasting impact on the Goodlettsville community.

Community Impact:

Education

- Create monthly community education programs including classes on personal health, personal finance, and extracurricular activities
- Certify 1,500 residents in CPR per Year at our community center, fire hall, and city hall
- Promote financial resources available to residents through the state of Tennessee for pursuing their college degree

Communications

- Develop and launch a mobile app
- Assure that residents are subscribed to Notify Me or mobile app notifications
- Enhance meeting video streaming services
- Collaborate and support all neighborhood groups via social media
- Send out a quarterly electronic newsletter with upcoming events and city news

Parks, Recreation & Public Facilities

- Improve Moss-Wright traffic
- Develop plans for the identified park sites (1. the corner of Crencor and Madison creek Road and 2. the corner of River Gate Parkway and Main Street)
- Extend the hours of Delmas Long Community Center to include weekends

Arts

- Complete one mural per fiscal year
- Complete Artistic wraps on remaining traffic control boxes
- Provide routine art exhibits within the lobby of City Hall in collaboration with local art groups and schools

Public Safety

- Improve Fire ISO Rating to a 2 by continuing firefighter training and community fire prevention outreach
- Guarantee Fire Detectors in all homes
- Implement Fire Citizens Academy
- Achieve Storm Ready Community Certification
- Reduce UCR Crimes by 25%
- Expand PD community outreach programs including neighborhood watch groups, apartment management groups, and hotel/motel management groups

Customer Service

- Expand methods in which customers may make payments to the city
- Create welcome packets for new businesses and residents
- Expand the use of CRM Program (City Fix)
- Create request update programs

Public Engagement

- Complete three sessions of Goodlettsville 101 over a 12-month period
- Conduct an annual meet and greet for citizens, board members and city staff
- Create a system for residents to volunteer to serve in various roles. (Noted below)

Economic Development / Tourism

- Achieve a 5% increase in L/O Sales Tax Collection
- Achieve a 5% increase in H/M Tax Collections
- Expand market brochures that promotes Goodlettsville
- Recruit new businesses that will enhance sales tax and job creation

Efficiency

- Complete long-range Strategic Plan with the intention of ensuring fiscal stability and public safety, continuing organizational effectiveness, investing in infrastructure, public facilities, and sustainability, and building our community
- Evaluate cost savings in the managed competition of certain services
- Apply Lean Government and Six Sigma principles to operational tasks
- Attain Level I Accreditation from Tennessee Center for Performance Excellence
- Create an operational structure that permits the most efficiencies in operations
- Create a better system of external departmental communications and use of resources

Identity

- Expand citywide wayfinding
- Create a branding plan to implement throughout the city including a new logo and identity materials such as car stickers & license plate borders
- Create a Goodlettsville Tennessee vanity license plate

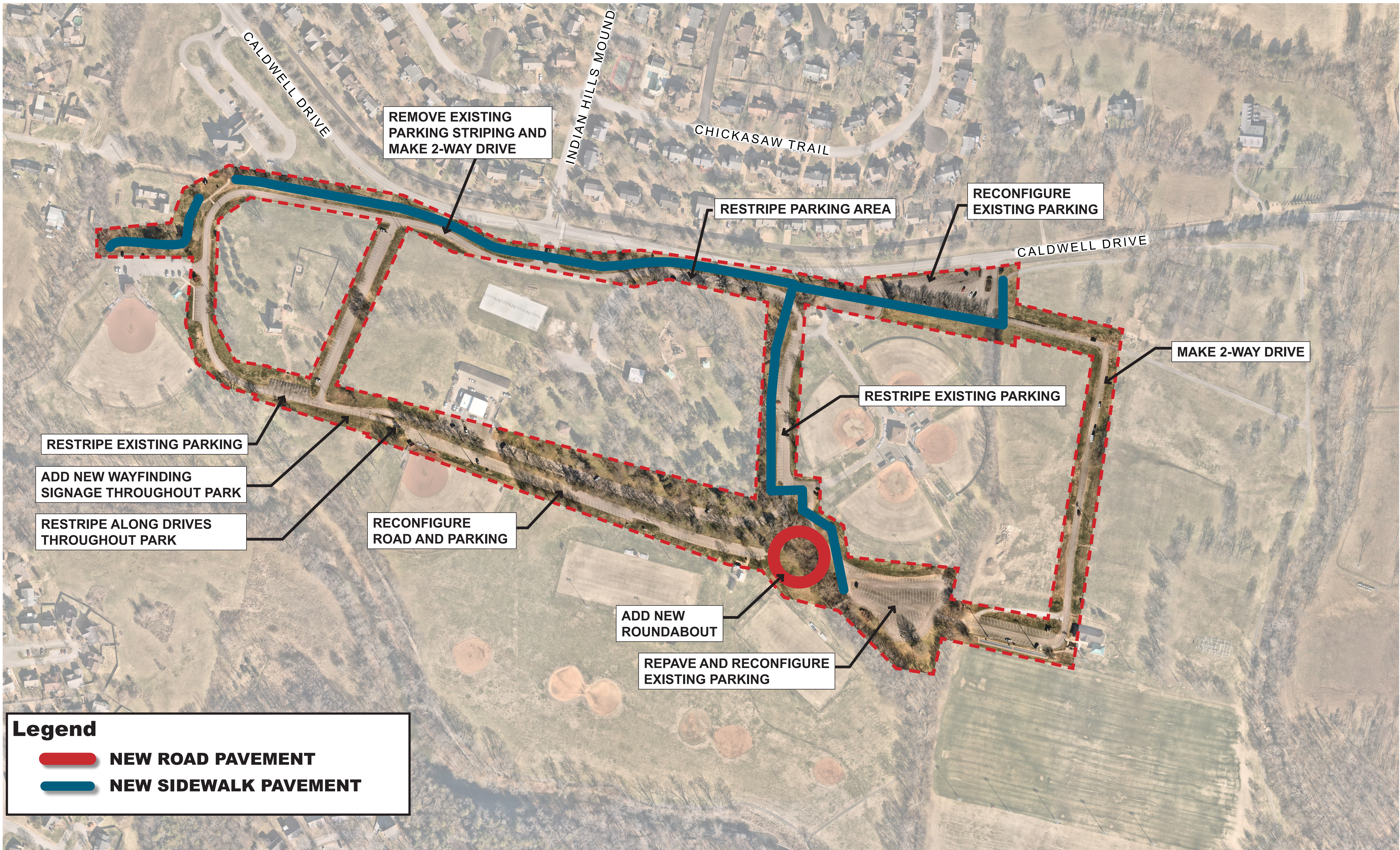
Community Development

- Be more proactive rather than reactive in enhancing property maintenance enforcement
- Evaluate processes to expedite plan reviews and inspection requests
- Create an organizational structure that allows cross-training of employees
- Complete Comprehensive Land Use Plan Amendment Process per the City Commission Moratorium Adopted Moratorium
- Complete Zoning Ordinance and Design Guidelines Amendment Process per the City Commission Adopted Moratorium

Get involved:

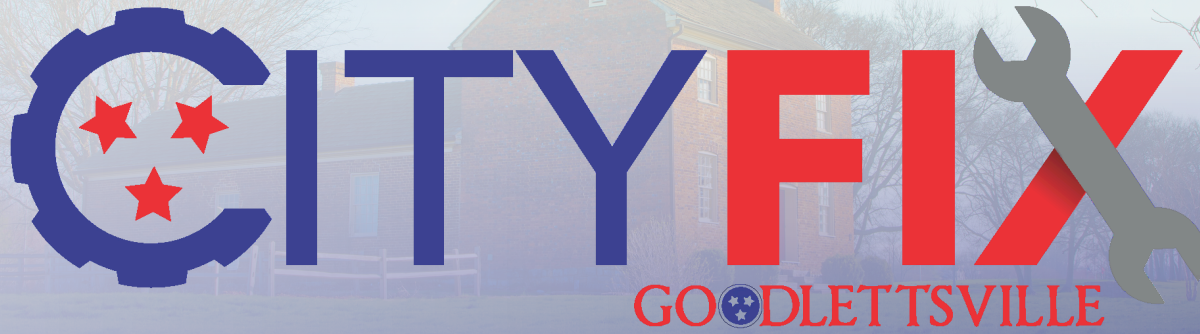
Community Engagement

- [Goodlettsville Ambassador Program](#)
- [Adopt-A-Street Litter Program](#)
- Adopt-A-Landscape Program – allows the adoption of a median, island, or park area to provide additional maintenance to Goodlettsville green spaces
- -Youth Council- Involve youth in local government, increase volunteerism among youth in civic affairs, increase communication with youth in the community, involve youth in planning youth activities in Goodlettsville, and to serve as an advisory board in Goodlettsville, and to serve as an advisory body to the Board of Commissioners, City Manger and City Staff on matters dealing with youth in the community.








Legend

- NEW ROAD PAVEMENT**
- NEW SIDEWALK PAVEMENT**



What is CityFix?

CityFix (powered by SeeClickFix) is a simple way for Goodlettsville residents to report non-emergency issues such as:

-  Damaged sidewalks or roads
-  Missed trash or recycling
-  Parks and playground concerns
-  ADA access issues
-  Property maintenance needs



How it Works: 4 Easy Steps

Submit requests and track their progress using the app or at www.goodlettsville.gov/533/CityFix. From there, follow these four easy steps:

1. Select a category for your concern
2. Pin the location of the issue
3. Add a photo (optional)
4. Describe & submit the request



Why use CityFix?

- ✓ Report issues 24/7
- ✓ Help City staff locate and resolve problems quickly
- ✓ Stay updated on the progress of your requests
- ✓ Follow other reports in your neighborhood
- ✓ Be part of shaping a better Goodlettsville!



Start Reporting!





Dear Goodlettsville Resident,

On behalf of the City of Goodlettsville Board of Commissioners and each employee of the city, we are excited to announce the community-wide relaunch of **CityFix**, a powerful tool designed to make it easier for you to report non-emergency concerns and stay connected with your City government.

CityFix, powered by SeeClickFix, allows you to **report issues** such as damaged sidewalks, missed trash pickup, and other maintenance needs—right from your phone, tablet, or computer. By simply selecting a category, identifying the location, and submitting a brief description (with a photo if you'd like), your request is **sent directly to the appropriate City staff** for review and response.

We've used this system internally for several years, but now we're bringing it directly to you—because we believe in transparency, responsiveness, and shared responsibility. Your reports help us maintain our infrastructure, respond more efficiently, and **improve overall quality of life** throughout the community.

You can submit and track requests online or through the mobile app, and even follow updates as City staff work toward resolution. It's easy, it's efficient, and it's one more way we're working to make Goodlettsville an even better place to live, work, and play.

If you prefer to speak with someone directly, you can always call Customer Service at 615-851-2200 to report a concern. Our team will be happy to enter your request into CityFix on your behalf.

Please note that CityFix is **not intended for emergency use**. For urgent public safety concerns, contact the Goodlettsville Police Department's Non-Emergency Line at 615-851-5111 or call 911.

Thank you for partnering with us to keep Goodlettsville safe, clean, and thriving.
Together, we can make a difference—one report at a time.

Sincerely,
Tim Ellis
City Manager
City of Goodlettsville